

At **Beyond Summits** we expect all employees to exhibit the highest standards of ethical behaviour and abide by our code of conduct.

Employees must always:

- 1. Comply with all applicable laws and regulations;
- 2. Never engage in bribery, corruption, extortion or embezzlement;
- 3. Declare all conflicts of interest;
- 4. Ensure business hospitality or gifts are reasonable and not intended to effect decisions;
- 5. Only obtain competitive information legitimately and for legitimate purposes;
- 6. Record and perform all business dealings transparently and accurately;
- 7. Safeguard intellectual property, know-how, confidential and personal information;
- 8. Store and deliver products and services to meet specifications;
- 9. Respect the legal and contractual rights of all workers;
- 10. Treat all employees with respect and dignity;
- 11. Follow safety and security procedures, only carry out work you are trained to do;
- 12. Respect the optional legal rights of others to collective bargaining;
- 13. Respect the rights of indigenous people and local communities; and
- 14. Aim to protect and preserve the environment.



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